

**BOARD OF DIRECTORS MEETING**

**HELD AT RIVER HILLS VILLAGE HALL**  
**7650 N. PHEASANT LANE, RIVER HILLS, WISCONSIN**

**February 9, 2010**

**1. CALL TO ORDER**

Mr. Brunner called the meeting to order at 7:37 a.m.

Present: Andy Pederson, representing Bayside,  
Russ Van Gompel, representing Brown Deer  
Mike West, representing Fox Point  
Jerry Tepper, representing Glendale  
Bob Brunner, representing River Hills  
Guy Johnson, representing Shorewood  
Katie Pritchard, representing Whitefish Bay

Also Present: David Berousek, Fire Chief  
Robert Whitaker, Deputy Chief  
Andrew Harris, Deputy Chief  
Lynn Burton, Business Manager  
Kerry Wenzel, Administrative Assistant  
Nick Padway, Fire Commission  
Dick Maslowski, Glendale City Administrator  
Tom Tollaksen, River Hills Village Manager  
Chris Swartz, Shorewood Village Manager, arrived 7:47 a.m.

**2. PERSONS DESIRING TO BE HEARD**

**3. CONSIDERATION OF MINUTES**

*It was moved by Mr. West and seconded by Ms. Pritchard to approve the January 12, 2010 Board Minutes. Motion carried unanimously.*

*It was moved by Mr. Tepper and seconded by Mr. Johnson to approve the January 19, 2010 Personnel Committee Minutes. Motion carried unanimously.*

**4. FIRE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES RELATING TO DEPARTMENT CALLS, STAFFING, APPOINTMENT/PROMOTION NEEDS, TRAINING, FIRE PREVENTION ACTIVITIES, AND UPCOMING EVENTS**

Chief Berousek outlined his written report.

**5. NSFD COMMISSION CHAIRPERSON'S REPORT**

The Fire Commission has not recently met and Mr. Padway had nothing to report.

**6. COMMITTEE REPORTS****A. FINANCE COMMITTEE**

Mr. Johnson stated the Finance Committee met and received a monthly financial as well as detail for monthly wire transfers.

**B. PERSONNEL COMMITTEE**

Mr. Tollaksen asked if a fiscal note was prepared for the changes made to the Non-Represented Personnel Manual. Chief Berousek stated the note was prepared at the time of the contract approval.

**C. NOMINATING COMMITTEE**

Mr. Brunner stated the committee reviewed the personnel for office and, beginning after the April 2010 elections, the recommended slate of officers is as follows:

President – Guy Johnson  
Vice President – Jerry Tepper  
Secretary/Treasurer – Sam Dickman

**7. APPROVE NON-REPRESENTED PERSONNEL MANUAL UPDATES AS RECOMMENDED BY THE PERSONNEL COMMITTEE**

*It was moved by Ms. Pritchard and seconded by Mr. West to approve the updates to the Non-Represented Personnel Manual, as recommended by the Personnel Committee.*

Mr. Van Gompel asked what the monthly premium was for family health insurance. Ms. Burton replied it is approximately \$1600/month. Mr. Tepper asked if there are any changes to line items for the 2010 budget. Mr. Brunner stated it has already been taken into consideration. Chief Berousek affirmed that these are budgeted items. Ms. Pritchard requested a fiscal note to be presented to the Finance Committee to show any implications from the changes in the manual. Mr. Van Gompel stated he has no issues with the manual, but would like to see financial implications.

*It was moved by Mr. Johnson and seconded by Mr. West to postpone action until a fiscal note is received. The motion carried unanimously.*

**8. NON-REPRESENTED PERSONNEL ACTIONS**

*It was moved by Ms. Pritchard and seconded by Mr. West to to adjourn into closed session under the provisions of Section 19.85(1)(c), Wisconsin Statutes for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee*

*over which the governmental body has jurisdiction or exercises responsibility. Motion carried unanimously by roll call vote at 7:51 a.m.*

*It was moved by Mr. West and seconded by Mr. Johnson to reconvene into open session for possible action on closed session deliberations under provisions of Section 19.85(2), Wisconsin Statutes. Motion carried unanimously at 8:14 a.m.*

*It was moved by Mr. Johnson and seconded by Mr. West to authorize Chief Berousek's payout of 2010 vacation to be made prior to his application date. Motion carried unanimously.*

**9. 2010 ELECTION OF OFFICERS**

*It was moved by Mr. West and seconded by Ms. Pritchard to elect Guy Johnson to President, Jerry Tepper to Vice President and Sam Dickman to Secretary/Treasurer effective after the April 2010 elections. Motion carried unanimously.*

**10. ANY SUCH OTHER MATTERS AS MAY BE ALLOWED BY LAW**

**11. ANNOUNCEMENTS**

**12. DATE AND LOCATION FOR NEXT MEETING**

It was agreed to hold the next meeting on Tuesday, March 9, 2010 at Shorewood Village Hall.

**13. ADJOURNMENT**

*It was moved by Mr. West and seconded by Mr. Tepper to adjourn. Motion carried unanimously 8:17 a.m.*

Jerome A. Tepper  
Secretary/Treasurer  
NSFD Board of Directors