

**FINANCE COMMITTEE MEETING**  
**HELD AT BAYSIDE VILLAGE HALL**  
**9075 N. REGENT RD., BAYSIDE, WISCONSIN**

**August 16, 2011**

**1. CALL TO ORDER**

Mr. Dickman called the meeting to order at 7:30 a.m.

Present: Sam Dickman, representing Bayside  
Russ Van Gompel, representing Brown Deer  
Mike West, representing Fox Point  
Jerry Tepper, representing Glendale  
Bob Brunner, representing River Hills  
Guy Johnson, representing Shorewood  
Patrick DeGrave, representing Whitefish Bay

Also Present: Robert Whitaker, Fire Chief  
Andrew Harris, Deputy Chief  
Lynn Burton, Business Manager  
Kerry Wenzel, Confidential Secretary  
Carl Krueger, representing Brown Deer  
Julie Siegel, representing Whitefish Bay  
Andy Pederson, Bayside Village Manager  
Dick Maslowski, Glendale City Administrator  
Tom Tollaksen, River Hills Village Manager  
Nick Padway, Fire Commission Chairman  
Mary Buckley, CNI Newspaper

**2. CONSIDERATION OF MINUTES**

*It was moved by Mr. Tepper and seconded by Mr. West to approve the July 12, 2011 Finance Committee minutes. Motion carried unanimously.*

**3. MONTHLY FINANCIAL REPORT**

Ms. Burton reviewed the monthly financials noting revenue is at 58.38% and expenditures are at 58.20%.

**4. ASSISTANCE TO FIREFIGHTERS APPLICATION**

Chief Whitaker stated the FEMA Grant Program was recently announced. The Department is considering applying for a live burn training unit.

## **5. 2012 OPERATING BUDGET DISCUSSION**

Chief Whitaker presented three budget scenarios and outlined the materials presented in the packet.

Mr. Johnson asked when the current union contract expires. Chief Whitaker stated it expires at the end of 2012. The new state law changes the right to bargain health insurance. Mr. DeGrave asked if there were options to take the Captain position out of the union. Chief Whitaker stated he is not sure if the recruitment pool would be as strong. Additionally, the Captain position is already bargained in the contract. Mr. West asked what the current reserve funds status was. Ms. Burton stated there is approximately \$725,000 in the fund balance. The minimum requirement is \$500,000 and the remaining is earmarked for capital.

Mr. Johnson stated Scenario C does not take into account extra overtime. Chief Whitaker stated an additional \$25,000 was built into contingency for overtime. Mr. Brunner stated that rather than putting minimum staffing in jeopardy, he suggests looking at five captains instead of seven. Chief Whitaker stated he can look at five positions, but seven are suggested to assist in duties from the elimination of the Deputy Chief position.

Mr. West asked if the seven municipalities would consider looking at a 1% increase and exercise the right as a consolidated department. Mr. Johnson stated the possibility of using the State Statute would not be easy and it would be hard to find justification for the Fire Department.

Mr. Tepper stated he would like to give Scenario C a change, but would like to see close observation by the Department and the option of review and modification would be available. Mr. VanGompel stated the Department should look at controlling annuitant health expenses.

Mr. Dickman asked Chief Whitaker to bring back Scenario C with five and seven captain positions.

## **6. DISCUSSION ON PROPOSED REORGANIZATION**

Chief Whitaker outlined the proposed reorganization plan noting change in duties for several positions and title changes to reflect tasks and duties. He outlined the proposed Organization Chart with five captains as station managers and two captains as training specialists. Job Descriptions would be changed at the Board level. Mr. Brunner asked how many training hours are needed per year. Chief Whitaker stated employees receive 20 training hours per month. Seven captains are proposed to fill the tasks that have been shifted from the eliminated Deputy Chief position. Discussion followed.

Chief Whitaker clarified and will bring back to the next meeting two options for Scenario C with five and seven captains respectively.

## **7. 2012 CAPITAL BUDGET DISCUSSION**

Chief Whitaker outlined the materials in the packet.

**8. ADJOURNMENT**

A special meeting for September 26 at 7:00 a.m. at Fox Point Police Department has been set.

*It was moved by Mr. West and seconded by Mr. VanGompel to adjourn. Motion carried unanimously at 8:30 a.m.*

Carl Krueger  
Secretary/Treasurer  
NSFD Board of Directors