

**FINANCE COMMITTEE MEETING**

**HELD AT WHITEFISH BAY VILLAGE HALL**  
**5300 N. MARLBOROUGH DR., WHITEFISH BAY, WISCONSIN**

**November 9, 2010**

**1. CALL TO ORDER**

Mr. Tepper called the meeting to order at 7:30 a.m.

Present: Andy Pederson, representing Bayside, arrived at 7:34  
Russ Van Gompel, representing Brown Deer  
Mike West, representing Fox Point  
Jerry Tepper, representing Glendale  
Bob Brunner, representing River Hills  
Guy Johnson, representing Shorewood  
Jim Grassman, representing Whitefish Bay

Also Present: Robert Whitaker, Fire Chief  
Andrew Harris, Deputy Chief  
Lynn Burton, Business Manager  
Kerry Wenzel, Confidential Secretary  
Sam Dickman, representing Bayside  
Carl Krueger, representing Brown Deer  
Katie Pritchard, representing Whitefish Bay  
Tom Tollaksen, River Hills Village Manager  
Chris Swartz, Shorewood Village Manager  
Jim Grassman, Whitefish Bay Village Manager  
Matt Schuenke, Whitefish Bay Assistant Village Manager  
Nick Padway, Fire Commission

**2. CONSIDERATION OF MINUTES**

*It was moved by Mr. Johnson and seconded by Mr. West to approve the October 12, 2010 Finance Committee minutes. Motion carried unanimously.*

**3. MONTHLY FINANCIAL REPORT**

Ms. Burton reported the Department is 83% through the year; revenue is at 82.96% and expenditures are at 82.58%. Mr. Grassman asked for the cumulative cost of the payouts. Ms. Burton stated it will be around \$70,000 for a total of \$160,000 for 2010.

**4. CONSIDERATION AND RECOMMENDATION TO THE BOARD OF DIRECTORS RESOLUTION 95-24 AMEND 10-02, POLICY REGARDING CASH RESERVES FOR THE NORTH SHORE FIRE DEPARTMENT**

Chief Whitaker explained the update to Resolution 95-24 noting it provides for a mechanism to designate a portion of the General Fund Balance for capital items and also a designation for funds for future retirement benefits costs. He explained this proposal has been presented to the Managers for their review and input.

*It was moved by Mr. West and seconded by Mr. Brunner to refer the draft changes to Resolution 95-24, Amendment 10-02 to the Board of Directors for approval.*

Mr. Johnson asked for comments from the Managers. Mr. Van Gompel stated he feels this policy makes sense.

Ms. Pritchard asked if a policy regarding a retirement announcement deadline has been considered. Chief Whitaker stated they have attempted to negotiate that policy. Mr. Tollaksen suggested a retirement announcement deadline be discussed for the administrative level.

*Motion carried unanimously.*

**5. CONSIDERATION AND RECOMMENDATION TO THE BOARD OF DIRECTORS TO DESIGNATE FUNDS IN GENERAL FUND RESERVE FOR FUTURE CAPITAL PURCHASES.**

Chief Whitaker stated this is a follow up to the previous policy. Staff is asking to consider designation \$139,000 from the General Fund Balance for capital items. The Five Year Plan includes the purchase of an ambulance in 2011 using money from the General Fund Balance.

*It was moved by Mr. West and seconded by Mr. Van Gompel to recommend to the Board of Directors to designate \$139,000 from the Fund Balance for capital purchases. Motion carried unanimously.*

**6. ADJOURNMENT**

*It was moved by Mr. West and seconded by Mr. Brunner to adjourn. Motion carried unanimously at 7:42 a.m.*

Sam Dickman  
Secretary/Treasurer  
NSFD Board of Directors