

FINANCE COMMITTEE MEETING

HELD AT SHOREWOOD VILLAGE HALL
3630 N. MURRAY AVE., SHOREWOOD, WISCONSIN

March 9, 2010

1. CALL TO ORDER

Mr. Johnson called the meeting to order at 7:32 a.m.

Present: Andy Pederson, representing Bayside, arrived at 7:36
Russ Van Gompel, representing Brown Deer, arrived at 7:34
Mike West, representing Fox Point
Jerry Tepper, representing Glendale
Bob Brunner, representing River Hills
Guy Johnson, representing Shorewood
Jim Grassman, representing Whitefish Bay

Also Present: Robert Whitaker, Deputy Chief
Andrew Harris, Deputy Chief
Lynn Burton, Business Manager
Kerry Wenzel, Administrative Assistant
Nick Padway, Fire Commission
Carl Krueger, representing Brown Deer, arrived at 7:35
Katie Pritchard, representing Whitefish Bay
Tom Tollaksen, River Hills Village Manager
Chris Swartz, Shorewood Village Manager
Sean Phelps, Firefighter

2. CONSIDERATION OF MINUTES

It was moved by Mr. Tepper and seconded by Mr. West to approve the February 9, 2010 Finance Committee Minutes. Motion carried unanimously.

3. MONTHLY FINANCIAL REPORT

Ms. Burton reported the Department is 16.67% through the fiscal year. Revenue is at 15.72% and expenditures are at 15.37%. She noted the payout for Lt. Nauer was expensed in 2009. Mr. Grassman questioned whether Chief Berousek's payout was non-cash in addition to his vacation payout. Ms. Burton explained the payout was for vacation, sick time owed and if the disability was approved, he would not receive an additional payout. The position would remain open to accrue the cost of the payout. Mr. West believed at one point the Committee discussed amending the budget for certain situations and asked whether this would apply. Mr. Grassman stated he believes it would. Mr. West suggested when a new chief is appointed to review the budget and propose a new budget to the Committee.

4. **REVIEW FISCAL NOTE REGARDING CHANGES TO NON-REPRESENTED PERSONNEL MANUAL**

Deputy Chief Whitaker noted there may be more information needed due to recent discussions relating to sworn versus non-sworn non-represented employees. Mr. West asked if these changes to the manual were new practices or if this was formalizing past practices. Deputy Chief Whitaker responded that it is a combination of both. Deputy Chief Harris outlined the changes to the manual.

Mr. Tollaksen stated the Committee may wish to consider changes to the sick leave payout for the new Fire Chief. Mr. West believed the Personnel Committee would be the entity to make the recommendation to the Board.

Mr. Grassman referred to the packet and indicated the “Chief Example 1” would be the correct methodology. The question from the Managers is who receives the benefits, asking if they also apply to civilian staff. He stated a major concern was if the same benefits apply the administrative staff. Mr. West asked for clarification on who applies to administrative staff. Mr. Grassman stated they would include non-sworn, non-represented positions.

Mr. Tepper asked if the Committee intends to continue the discussion today or ask for a recommendation from the Personnel Committee. He stated he would like a comparison schedule, although added he is not sure if there should be a different benefit level in place.

Mr. Tollaksen recommended staff gather information from comparables. Mr. West stated the Committee should consider individual communities and also police, etc.

It was moved by Mr. West and seconded by Mr. Grassman to recommend to the Board of Directors that Chief Berousek receive a payout using the “Chief Example 1” as written. Motion carried unanimously.

It was agreed to continue this discussion in the Finance Committee.

5. **ADJOURNMENT**

It was moved by Mr. Tepper and seconded by Mr. West to adjourn. Motion carried unanimously at 8:12 a.m.

Jerome A. Tepper
Secretary/Treasurer
NSFD Board of Directors