

BOARD OF DIRECTORS MEETING

HELD AT BROWN DEER VILLAGE HALL
4800 W. GREEN BROOK DRIVE, BROWN DEER, WISCONSIN

April 14, 2009

1. CALL TO ORDER

Mr. West called the meeting to order at 8:17 a.m.

Present: Sam Dickman, representing Bayside,
Carl Krueger, representing Brown Deer
Mike West, representing Fox Point
Jerry Tepper, representing Glendale
Bob Brunner, representing River Hills
Guy Johnson, representing Shorewood
Katie Pritchard, representing Whitefish Bay

Also Present: David Berousek, Fire Chief
Robert Whitaker, Deputy Chief
Andrew Harris, Deputy Chief
Lynn Burton, Business Manager
Donna Flint, Administrative Assistant
Lt. Sikora, Local 1440
Nick Padway, Fire Commission
Mary Buckley, CNI Newspaper
Tom Tollaksen, River Hills Village Manager
Russ Van Gompel, Brown Deer Village Manager
Jim Grassman, Whitefish Bay Village Manager
Andy Pederson, Bayside Village Manager

2. PERSONS DESIRING TO BE HEARD

Mr. Brunner thanked Mr. West for his leadership over the past year and thanked the committees for their hard work. Mr. West passed the Chair to Mr. Brunner.

3. CONSIDERATION OF MINUTES

It was moved by Mr. Tepper and seconded by Mr. Johnson to approve the March 11, 2009 Board Minutes. The motion carried unanimously.

4. FIRE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES RELATING TO DEPARTMENT CALLS, STAFFING, APPOINTMENT/PROMOTION NEEDS, TRAINING, FIRE PREVENTION ACTIVITIES, AND UPCOMING EVENTS

Chief Berousek outlined his written report. There were several points highlighted:

- On March 12, Battalion Chief Steve Brennan attended an Emergency Operation Centers (EOC) class.
- On March 18, 19, and 20, the Department started its annual Respiratory Protection Testing and FIT testing program.
- An assessment of the heating system was made at Station 2 due to extremely cold living quarters. Tin ductwork was discovered under the entire flooring system causing the ground to be heated prior to the rooms receiving heat. We will be researching alternative methods to improve efficiency.
- Six members of the Department recently attended a week-long training in New Mexico entitled Initial Response to Terrorist Bombings. All costs incurred were paid for by the Federal Government.
- Firefighter Robert Krauss has been called to active duty. He will be deployed overseas for up to 400 days.
- Firefighter Sean Phelps has also been called to active duty.
- Deputy Chief Harris participated in a “Boss Lift” program offered by the Wisconsin Committee for Employer Support of the Guard and Reserve. Chief Harris was flown to Fort Bliss, TX where he was able to observe Captain Phelps as he trained and carried out his daily missions.
- All employees previously on short-term disability have returned to work. We currently have no light duty personnel.

5. NSFD COMMISSION CHAIRPERSON’S REPORT

Mr. Padway reported that the Commission met on March 16 to review three probationary Lieutenants, four probationary Heavy Equipment Operators and seven Firefighters. All three Lieutenants were promoted, all seven Firefighters were promoted, and three Heavy Equipment Operators were promoted. The fourth Heavy Equipment Operator was determined to be not satisfactory at this time. It is believed that with some remedial effort and following an outlined plan to address concerns, in six months this HEO has the potential for complete remediation.

6. COMMITTEE REPORTS

A. Finance Committee

Mr. Brunner recapped the activity of the Finance Committee. Mr. Johnson will assume his duties as Finance Committee Chair as of the May meeting.

7. **DISCUSSION AND POSSIBLE AMENDMENT OF 2009 BUDGET BASED ON ACTUAL REVENUE AND EXPENDITURES FOR FIRST QUARTER OF 2009.**

Mr. Brunner asked Ms. Burton if she had any specific recommendations for budget amendments. Ms. Burton indicated that she felt no adjustments were necessary.

8. **DISCUSSION AND POSSIBLE ACTION ON CASH RESERVE RESOLUTION NO. 95-24 AMEND 09-01.**

Mr. West suggested that the board consider items #8, #9 and #10 as one.

9. **DISCUSSION AND POSSIBLE ACTION ON CAPITAL RESERVE RESOLUTION 09-02.**

10. **DISCUSSION AND POSSIBLE ACTION ON IMPLEMENTATION OF AGENDA ITEM #9.**

Chief Whitaker, Mr. Brunner and Mr. Grassman gave an overview of their memos included in the Board packet. Mr. Grassman noted that the managers were only able to unanimously agree on the needs of the Department for 2010, which is the pumper and ambulance. He also expressed concern of a conflict in dealing with these purchases inside of the budget. He added that if each community agrees to pay its share of the pumper and ambulance, we'll look at how to get it done, and then talk about future capital needs.

Mr. West moved that the Board authorize Atty. Dineen to prepare an amendment to the Agreement to change the funding for capital so that it is outside the cap in the agreement with the amendment to include the adoption of a three-year capital plan by the Board, and that this Board fund that capital plan with a unanimous resolution, and that the capital be funded by a unanimous vote of the Board and unanimous approval of the seven member communities.

Mr. Krueger commented that by passing that resolution, it may make things more convoluted. Mr. Van Gompel indicated he would not be in favor of the motion.

Mr. Grassman reported that in the manager's opinion we need to differentiate between the three-year plan being a replacement plan vs. a funding plan. He proposed a target replacement plan of a pump and ambulance for 2010/2011 according to the cash flow plan. Mr. Grassman suggested that the Board authorize Atty. Dineen to draft an amendment which would require the unanimous agreement of all seven communities, for the capital purchases outside of the budget, and draft a contract between the communities establishing their commitment to make the second-year payments on purchases.

It was moved by Mr. West and seconded by Mr. Tepper to table Mr. West's previous motion indefinitely. The motion carried unanimously.

It was moved by Mr. West and seconded by Mr. Tepper to authorize Atty. Dineen to prepare an amendment to the Agreement to change the funding for capital to be outside of the agreement. It should include three components: adoption of three-year capital replacement plan, Atty. Dineen prepare a draft contract for approval of the seven communities establishing their commitment to

make payments for the out-years beyond the current capital plan, a unanimous resolution by the Board to adopt a capital plan. The motion carried unanimously.

11. DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF A RESOLUTION TO AMEND AND RESTATE THE NORTH SHORE FIRE DEPARTMENT FLEXIBLE SPENDING ACCOUNT PLAN (SECTION 125)

Ms. Burton explained the updates to the NSFD Section 125 Flexible Spending Account plan.

It was moved by Mr. West and seconded by Mr. Tepper to approve the Resolution as drafted. The motion carried unanimously.

12. BARGAINING WITH LOCAL 1440

This item was laid-over until next month.

13. ANY SUCH OTHER MATTERS AS MAY BE ALLOWED BY LAW

14. ANNOUNCEMENTS

Mr. Johnson gave an update on the former Whitefish Bay Village Manager's health.

15. DATE AND LOCATION FOR NEXT MEETING

After discussion, it was agreed to set the next board meeting for Tuesday, May 12, 2009 at the Fox Point Police Building, 7300 N. Santa Monica Blvd.

16. ADJOURNMENT

It was moved by Mr. West and seconded by Mr. Van Gompel to adjourn. The motion carried unanimously at 9:34 a.m.

Jerome A. Tepper
Secretary/Treasurer
NSFD Board of Directors