

**BOARD OF DIRECTORS MEETING**  
**HELD AT FOX POINT POLICE DEPARTMENT**  
**4800 W. GREEN BROOK DRIVE, BROWN DEER, WISCONSIN**

**May 12, 2009**

**1. CALL TO ORDER**

Mr. Brunner called the meeting to order at 7:52 a.m.

Present: Sam Dickman, representing Bayside,  
Carl Krueger, representing Brown Deer  
Mike West, representing Fox Point  
Dick Maslowski, representing Glendale  
Bob Brunner, representing River Hills  
Guy Johnson, representing Shorewood  
Katie Pritchard, representing Whitefish Bay

Also Present: David Berousek, Fire Chief  
Robert Whitaker, Deputy Chief  
Andrew Harris, Deputy Chief  
Kerry Wenzel, Administrative Assistant  
Donna Flint, Administrative Assistant  
Steve Tippel, Local 1440  
Nick Padway, Fire Commission  
John Raffensperger, Fire Commission  
Mary Buckley, CNI Newspaper  
Tom Tollaksen, River Hills Village Manager  
Russ Van Gompel, Brown Deer Village Manager  
Jim Grassman, Whitefish Bay Village Manager  
Andy Pederson, Bayside Village Manager  
Chris Swartz, Shorewood Village Manager

**2. PERSONS DESIRING TO BE HEARD**

**3. CONSIDERATION OF MINUTES**

*It was moved by Mr. Johnson and seconded by Ms. Pritchard to approve the April 14, 2009 Board Minutes. The motion carried unanimously.*

**4. FIRE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES RELATING TO DEPARTMENT CALLS, STAFFING, APPOINTMENT/PROMOTION NEEDS, TRAINING, FIRE PREVENTION ACTIVITIES, AND UPCOMING EVENTS**

Chief Berousek outlined his written report.

**5. NSFD COMMISSION CHAIRPERSON'S REPORT**

Mr. Padway reported that he, Chief Berousek, and Chief Whitaker met with the Journal Sentinel regarding the story they put together addressing minority candidates in suburban fire departments. He stated that what was buried in the article was the fact that candidates must come to the NSFD with the credentials and certifications in place, versus the Milwaukee Fire Department who is able to train candidates on the job. Mr. Padway did indicate the Department follows EEOC guidelines.

**6. COMMITTEE REPORTS**

Mr. Johnson stated the Finance Committee met, received the financial report and revisited the Fire Safety Grant Application. The Finance Committee voted to table the grant issue until a further date.

*It was moved by Mr. Dickman and seconded by Mr. Krueger to accept the Finance Committee report. The motion carried unanimously.*

**7. DISCUSSION AND POSSIBLE ACTION ON AN UPDATED JOB DESCRIPTION FOR THE POSITION OF FIRE LIEUTENANT AS RECOMMENDED BY THE FIRE COMMISSION**

Mr. Padway stated these job descriptions have been recently updated. Mr. Brunner suggested adding multiply and divide to the "Knowledge and Skills" portion of the job description. Ms. Pritchard stated she would see value in having the Personnel Committee review changes to job descriptions. She suggested this for future modifications. Mr. Krueger asked for clarification regarding "a conviction is not an automatic bar to employment." Chief Berousek stated state statute would prohibit employment of a felon. Mr. Dickman asked if there were psychological tests on all candidates. Chief Berousek stated as protocol, any position above Heavy Equipment Operator has a psychological exam.

*It was moved by Mr. Krueger and seconded by Mr. Dickman to adopt the Fire Lieutenant job description. The motion carried unanimously.*

**8. DISCUSSION AND POSSIBLE ACTION ON AN UPDATED JOB DESCRIPTION FOR THE POSITION OF EMS/PARAMEDIC SQUAD LEADER AS RECOMMENDED BY THE FIRE COMMISSION**

*It was moved by Mr. Krueger and seconded by Mr. Dickman to adopt the EMS/Paramedic Squad Leader job description. The motion carried unanimously.*

**9. DISCUSSION ON AN AMENDMENT TO THE FIRE SERVICES AGREEMENT REGARDING FUNDING OF CAPITAL PURCHASES**

Chief Whitaker addressed the memorandum prepared by Attorney Dineen. He indicated additional housekeeping issues in the Agreement can be addressed at this time as well. Mr. Brunner stated the board should take care of this issue now.

*It was moved by Mr. West and seconded by Mr. Dickman to go forward with the proposed modifications and draft including technical corrections for the June meeting.*

Mr. Dickman stated he would like to see stronger wording that municipalities *are* liable for the capital portion of the budget.

*It was moved by Mr. West and seconded by Mr. Brunner to amend the motion to include the option of a single or multi-year capital agreement. The amended motion carried unanimously.*

*The original motion carried unanimously.*

Mr. Johnson asked what timeframe the Department is looking for. Chief Whitaker stated the resolution would be brought back to the Board in June and then to the communities in July or early August.

**10. COMMITTEE ASSIGNMENTS BY CHAIRPERSON OF THE BOARD**

*It was moved by Mr. Dickman and seconded by Ms. Pritchard to approve the committee assignments as presented. The motion carried unanimously.*

**11. ANY SUCH OTHER MATTERS AS MAY BE ALLOWED BY LAW**

Chief Berousek stated the Department will submit an AFG grant on May 20, 2009 but may not hear for up to a year if it is awarded. Additionally, he stated the Department has begun discussions with the Local regarding contract negotiations.

**12. ANNOUNCEMENTS**

**13. DATE AND LOCATION FOR NEXT MEETING**

After discussion it was agreed to hold the next meeting on June 11, 1009 at the Glendale City Hall.

**16. ADJOURNMENT**

*It was moved by Mr. West and seconded by Mr. Krueger to adjourn. The motion carried unanimously at 8:43 a.m.*

Jerome A. Tepper  
Secretary/Treasurer  
NSFD Board of Directors