

**FINANCE COMMITTEE MEETING**

**HELD AT BROWN DEER VILLAGE HALL**  
**4800 W. GREEN BROOK DR., WISCONSIN**

**June 8, 2010**

**1. CALL TO ORDER**

Mr. Tepper called the meeting to order at 7:30 a.m.

Present:                    Andy Pederson, representing Bayside  
                                Jesse Thyges, representing Brown Deer  
                                Mike West, representing Fox Point  
                                Jerry Tepper, representing Glendale  
                                Bob Brunner, representing River Hills  
                                Guy Johnson, representing Shorewood  
                                Jim Grassman, representing Whitefish Bay

Also Present:             Robert Whitaker, Deputy Chief  
                                Andrew Harris, Deputy Chief  
                                Lynn Burton, Business Manager  
                                Kerry Wenzel, Administrative Assistant  
                                Carl Krueger, representing Brown Deer  
                                Sam Dickman, representing Bayside  
                                Katie Pritchard, representing Whitefish Bay  
                                Tom Tollaksen, River Hills Village Manager, arrived 7:45 a.m.  
                                Chris Swartz, Shorewood Village Manager  
                                Steve Toppel, Local 1440, arrived 7:43 a.m.  
                                John Raffensperger, retired Fire Commissioner  
                                Bob Whitaker, retired Fire Commissioner, arrived 7:43 a.m.

**2. CONSIDERATION OF MINUTES**

*It was moved by Mr. West and seconded by Mr. Grassman to approve the May 11, 2010 Finance Committee Minutes. Motion carried unanimously.*

**3. MONTHLY FINANCIAL REPORT**

Ms. Burton reported the Department is 41% through the fiscal year; revenue is at 39.89% and expenditures are at 38.49%. Ms. Burton indicated the Department received payment for the capital purchases pursuant to the Resolution.

**4. REPORT FROM FIRE CHIEF ON RECOMMENDATION FROM BAKER TILLY**

Chief Whitaker updated the Committee on the internal control recommendations addressed in the 2009 audit. He stated the Department has implemented option #2 as indicated in Ms. Burton's memorandum.

**5. BARGAINING WITH LOCAL 1440**

*It was moved by Mr. West, and seconded by Mr. Brunner to adjourn into closed session under provisions of Section 19.85(1 (e), Wisconsin Statutes, for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried unanimously by roll call vote at 7:35 a.m.*

*It was moved by Mr. West, and seconded by Mr. Brunner to reconvene into open session for possible action on closed session deliberations under provisions of Section 19.85(2), Wisconsin Statutes. Motion carried unanimously at 7:43 a.m.*

**6. 2010 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM APPLICATION**

Chief Whitaker updated the Committee on the Department's grant application for the purchase of a breathing air compressor. At this time, no action was required by the Committee.

**7. FIVE YEAR CAPITAL PLAN**

Chief Whitaker outlined the information regarding the capital plan. Mr. Grassman stated this was a great job by the Department in developing a financial plan but cautioned to review requests carefully. It is his hope to have a resolution sooner rather than later to make sure all can fund the plan. It was suggested to consider the resolution at the next meeting.

**8. REQUEST TO PURCHASE AMBULANCE**

Chief Whitaker indicated the request is to authorize the purchase of an ambulance in the amount of \$137,812.

*It was moved by Mr. West and seconded by Mr. Brunner to recommend to the Board authorization of \$137,812 from 2009 Capital Fund Balance to purchase an ambulance per Chief Whitaker's memorandum. Motion carried unanimously by roll call.*

**9. ADJOURNMENT**

*It was moved by Mr. West and seconded by Mr. Johnson to adjourn. Motion carried unanimously at 8:00 a.m.*

Sam Dickman  
Secretary/Treasurer  
NSFD Board of Directors