

North Shore Fire Department Board of Directors Meeting Minutes: February 4, 2020

Meeting Location: River Hills Village Hall, 7650 N. Pheasant Lane, River Hills

1. CALL TO ORDER

The meeting was to order at 8:02 a.m.

Present: Sam Dickman, representing Bayside
Michael Hall, representing Brown Deer
Douglas Frazer, representing Fox Point
Bryan Kennedy, representing Glendale
Peter Kingwill, representing River Hills
Rebecca Ewald, representing Shorewood
Julie Siegel, representing Whitefish Bay

Also Present: Robert Whitaker, Fire Chief
Andrew Harris, Assistant Chief
KateLynn Harrigan, Finance Director
Kerry Wenzel, Administrative Coordinator
Andy Pederson, Bayside Village Manager
Rachel Safstrom, Glendale City Administrator
Tammy LaBorde, River Hills Village Manager
Nick Padway, Fire Commission
Eido Walny, Bayside Trustee

2. PERSONS DESIRING TO BE HEARD

3. CONSIDERATION OF MINUTES

It was moved by Ms. Siegel and seconded by Mr. Kingwill to approve the January 14, 2020 Board of Directors Minutes. Motion carried unanimously.

4. FIRE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES RELATING TO DEPARTMENT CALLS, STAFFING, APPOINTMENT/PROMOTION NEEDS, TRAINING, FIRE PREVENTION ACTIVITIES AND UPCOMING EVENTS

Chief Whitaker outlined his written report. He noted recent legislation, regarding firefighting foam, is out for review. We anticipate a large expenditure to replace this foam, but there is also potential legislation for the State to cover the disposal and replacement expenses. Mr. Dickman asked how much foam the Department uses annually. Chief Whitaker stated it is less than 500 gallons. Mr. Kingwill asked if the Department has purchased a replacement product. Chief Whitaker stated that we are in the process, but supply is low due to the ban across the country.

Chief Whitaker stated Staff signed the contract with Hastings regarding the vehicle exhaust system replacement at all stations. Hastings has 6-8 weeks to obtain the supplies and begin work. They will be coordinating with construction crews at Station 83 and Station 84, as well.

5. 2019 KEY PERFORMANCE INDICATORS

Chief Whitaker reviewed the 2019 Key Performance indicators noting the response times continue to be as expected noting two ways to view response times: average and 90% range. Some calls, such as non-emergent calls, are excluded from the data set. He added our paramedic units are the busiest; approximately 75% of call volume is EMS. Staff continues to watch the unit activity for these units and when their committed service hours reach 30%, we can anticipate a response time shift. He noted we are not there yet, but we continue to closely monitor these times.

6. NSFD COMMISSION CHAIRPERSON'S REPORT

Mr. Padway noted the Fire Commission will meet on February 10 and will interview the Chief's recommended candidate for Assistant Fire Chief of Administration. The Commission will review the HEO Promotional process and will plan to post those documents this spring. Additionally, the Commission will review the background investigations for candidates who have Conditional Offers of Employment.

7. 2021-2025 NEW FORMULA CALCULATION

Ms. Harrigan outlined the formula history and noted the Board last reviewed the formula in 2013. As a review, the formula is calculated using 30% population, 30% equalized value, and 40% usage. She noted the new percentages are spread out over the next five years. Chief Whitaker added there is a state statute that would allow a levy limit exemption for municipalities.

8. INTERGOVERNMENTAL AGREEMENT FOR FIRE 7 OTHER PROTECTION SERVICES FOR THE 2020 DEMOCRATIC NATIONAL CONVENTION

Chief Whitaker stated the agreement was sent by the City of Milwaukee; they are the coordinating entity for all DNC events, even if they do not occur within the City of Milwaukee. The agreement does include reimbursement clauses. The agreement has been reviewed by staff and Attorney Dineen. Mr. Frazer asked if there were any events scheduled in the North Shore. Mr. Kennedy stated there are events at Cardinal Stritch, Bavarian Bee Garden and he anticipates more events throughout the North Shore.

It was moved by Mr. Kennedy and seconded by Mr. Kingwill to authorize the Fire Chief to sign the Intergovernmental Agreement for Fire and Other Protection Services. Motion carried unanimously.

9. UPDATE REGARDING FIRE STATION REMODEL PROJECTS

Chief Whitaker stated they have completed the demolition work on Station 83. The Department is seeing the first change order for expenses. The project is moving fast and is still on target.

Station 84 has challenges. The target completion date is March 6-7. He noted drywall is wrapping up and the garage doors are in.

Mr. Dickman asked if the next project is Station 82/Glendale. Chief Whitaker stated Station 82 is our third priority and we will begin to look at that after Stations 83 and 84 are completed. Zimmerman had looked at this project previously and estimated an approximate \$6,000,000 project cost.

10. DISCUSSION ON EMS CONTRACT WITH MILWAUKEE COUNTY

Chief Whitaker stated he believes the ICC will show this as a renewal of the EMS Contract and would recommend approval. This agreement will leave the formula the same. After ICC approval, it will need action at the municipal level for approval.

11. UPDATE ON MUTUAL AID AGREEMENTS

Chief Whitaker stated this will be a separate item on the ICC agenda. Mr. Kennedy stated it would be his recommendation to approve the three ICC agenda items (EMS Contract, Mutual Aid Agreement, and Equipment Sharing) and recommend approval at the municipal level.

12. ANNOUNCEMENTS

13. DATE AND LOCATION FOR NEXT MEETING

The next meeting will be held at Shorewood Village Hall on March 10, 2020.

14. ADJOURNMENT

It was moved by Mr. Kennedy and seconded by Mr. Kingwill to adjourn. Motion carried unanimously at 8:40 a.m.

Kerry Wenzel for
Douglas Frazer
Secretary/Treasurer
NSFD Board of Directors