

## North Shore Fire Department Board of Directors Meeting Minutes: March 8, 2022

Meeting held virtually via Zoom Video Conferencing.

### 1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

Present: Eido Walny, representing Bayside  
Wanda Montgomery, representing Brown Deer  
Douglas Frazer, representing Fox Point  
Bryan Kennedy, representing Glendale  
Peter Kingwill, representing River Hills, arrived 8:04 a.m.  
Ann McKaig, representing Shorewood  
Kevin Buckley, representing Whitefish Bay

Also Present: Robert Whitaker, Fire Chief  
John Maydak, Assistant Chief  
Toby Carlson, Assistant Chief  
Dan Tyk, Battalion Chief  
KateLynn Harrigan, Finance Director  
Kerry Wenzel, Administrative Coordinator  
Andy Pederson, Bayside Village Manager  
Tyler Burkart, Brown Deer Village Manager  
Rebecca Ewald, Shorewood Village Manager  
Paul Boening, Whitefish Bay Village Manager  
Nick Padway, Fire Commission Chair  
Tami Olszewski, Ehlers Investment Partners

### 2. PERSONS DESIRING TO BE HEARD

### 3. CONSIDERATION OF MINUTES

*It was moved by Mayor Kennedy and seconded by President McKaig to approve the February 8, 2022 Board of Directors minutes as presented. Motion carried.*

### 4. FIRE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES RELATING TO DEPARTMENT CALLS, STAFFING, APPOINTMENT/PROMOTION NEEDS, TRAINING, FIRE PREVENTION ACTIVITIES AND UPCOMING EVENTS

The Department is staying up to date with all of the road construction projects happening in the North Shore.

The GFOA certificate has been awarded to Finance Director Harrigan and her finance team for their work. The Department presented job offers to several Firefighter candidates yesterday. Background and medical examinations will now commence. On boarding is scheduled for May 2, 2022.

The Department continues to wait on news regarding the grant that the Department submitted for the Health Department. It may require discussion on the Health Department formula due to the impact that will occur if the Department changes office locations.

Mayor Kennedy discussed different scenarios for borrowing for the Station 82 project. If a community borrows, those figures may not be able to utilize the levy limit exemption. However, if the Department borrows and charges the municipalities, the exemption could be utilized. Chief Whitaker stated Administer Hofland did contact him regarding that scenario and Staff did forward that concern to Ehlers for consideration. Mayor Kennedy stated the City is willing to borrow but would have a \$10 million limit and the City does have other anticipated capital expenditures. Chief Whitaker stated we would need to have some resolution within the next two months to remain on schedule. Staff has looked at different scenarios regarding having the Department begin payments if borrowing doesn't occur until 2023. He added that supply chain issues still remain an issue and breaking ground may be delayed due to those issues.

Chief Whitaker updated the Board on the AB874/SB826 regarding reimbursement through the State Medicaid Program. President Montgomery asked to send Chris Anderson's contact information so the group could thank him for his efforts on this program.

#### **5. NSFD COMMISSION CHAIRPERSON'S REPORT**

Chairman Padway stated the Commission met late last month, and the group created the Firefighter Eligibility list. The number of candidates on the list is down from years past, partly due to a decrease in number of participants in the candidate pool. Also, the Commission has placed candidates without paramedic licensure higher on the list and the Department anticipates training those candidates at a later date to receive that license and certification. That is a departure from what the Commission has done in the past.

EMS Lieutenant list was amended to remove two individuals from the list. Those employees had recently been promoted to Fire Lieutenant and no longer wish to pursue the EMS Lieutenant position. The Department continues to work to combine these two positions.

#### **6. MONTHLY FINANCIAL REPORT – KATELYNN HARRIGAN**

Finance Director Harrigan stated the Department is 16.67% through the fiscal year. Revenue is at 17.14% and expenditures are at 15.68%. The Department is currently down 12 positions, and several employees are out of paternity leave. The Department will continue to see high overtime expenses through mid-year when the new hires finish the Academy.

#### **7. 2021 TD AMERITRADE INVESTMENT RESULTS – TAMI OLZEWSKI, EHLERS INVESTMENT PARTNERS**

Ms. Olzewski presented her report that was included in the packet. She noted last year the LGIP was around 2.5% and currently is at .6%. The Fed has noted they will likely increase those rates.

She reviewed the Department's investment portfolio. She noted new treasury rates are increasing to around 1%. The weighted average life of the portfolio is around 1.6 years.

**8. SCHEDULE FOR NEXT MEETING TO BE HELD VIRTUALLY VIA ZOOM**

The Board is set to meet on April 12, 2022 at 8:00 a.m. via Zoom.

**9. ANNOUNCEMENTS**

**10. ADJOURNMENT**

*The meeting was adjourned at 8:33 a.m.*

Submitted by:  
Kerry Wenzel for  
Ann McKaig  
Secretary/Treasurer  
NSFD Board of Directors