

North Shore Fire Department Board of Directors Meeting Minutes: August 10, 2021

Meeting held virtually via Zoom Video Conferencing.

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

Present: Eido Walny, representing Bayside
Wanda Montgomery, representing Brown Deer
Douglas Frazer, representing Fox Point
Bryan Kennedy, representing Glendale
Peter Kingwill, representing River Hills, joined 8:10 a.m.
Ann McKaig, representing Shorewood
Kevin Buckley, representing Whitefish Bay, joined 8:03 a.m.

Also Present: Robert Whitaker, Fire Chief
Andrew Harris, Assistant Chief
John Maydak, Assistant Chief, joined 8:13 a.m.
Daniel Tyk, Battalion Chief, joined 8:24 a.m.
KateLynn Harrigan, Finance Director
Kerry Wenzel, Administrative Coordinator
Andy Pederson, Bayside Village Manager, joined 8:03 a.m.
Rachel Safstrom, Glendale City Administrator
Tammy LaBorde, River Hills Village Manager, joined 8:10 a.m.
Rebecca Ewald, Shorewood Village Manager
Paul Boening, Whitefish Bay Village Manager
Nick Padway, Fire Commission Chair
Chris Miller, NSFD Heavy Equipment Operator

2. PERSONS DESIRING TO BE HEARD

3. CONSIDERATION OF MINUTES

It was moved by President Frazer and seconded by Mayor Kennedy to approve the July 13, 2021 Board of Directors minutes as presented. Motion carried unanimously.

4. FIRE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES RELATING TO DEPARTMENT CALLS, STAFFING, APPOINTMENT/PROMOTION NEEDS, TRAINING, FIRE PREVENTION ACTIVITIES AND UPCOMING EVENTS

Chief Whitaker stated the Department continually monitors the COVID pandemic and recently enacted a mask wearing policy again.

He reviewed his written report noting a specific call on July 4 regarding stranded paddleboarders on Lake Michigan. This incident involved resources from several agencies including Glendale Police, Whitefish Bay Police and the Department of Natural Resources.

Chief Whitaker updated the Board on the Department's activities during the Milwaukee Bucks championship run. Mayor Kennedy asked if any of the planning that was in place for the DNC was utilized. Chief Whitaker stated many plans in place were great templates for these activities. President McKaig stated she was glad to see the collaboration between multiple agencies.

5. NSFD COMMISSION CHAIRPERSON'S REPORT

Chairman Padway stated the Commission is preparing to meet in September and again in November.

6. MONTHLY FINANCIAL REPORT AND QUARTERLY PROJECTIONS – KATELYNN HARRIGAN

Finance Director Harrigan presented the monthly financial report noting the Department is 58.33% through the fiscal year. She added permit fees are trending higher than budget estimates due to larger projects at Bayshore Town Center and the Shorewood School District. She stated the 2% dues were recently dispersed to the municipalities and the Department has received some from the North Shore communities.

7. PRESENTATION AND POSSIBLE ACTION ON 2022 OPERATING AND 2022-2024 CAPITAL BUDGET

Chief Whitaker and Finance Director Harrigan presented the Preliminary 2022 Operating and 2022-2024 Capital Budget. Finance Director reviewed all considerations that were used when creating next year's budget. Mayor Kennedy asked, besides the estimate for the health insurance renewal, were there any other estimated figures in the budget. Finance Director Harrigan stated that due to the 2022 Collective Bargaining Agreement not yet signed, that is an estimated line item. The contract has been agreed to, but not yet approved by the Board and signed.

President McKaig clarified that this budget falls within the Fire Services Agreement. Finance Director Harrigan confirmed. President McKaig stated she is in support for considering this budget today.

President Walny stated he would like to discuss the Department's budget with the Village Manager. Mayor Kennedy added he has discussed it with the City Administrator and is comfortable with the budget. President Montgomery stated she would like to discuss the budget with the Village's Finance Department. President Buckley stated he is comfortable adopting a budget today, but would support waiting until September, as well. Trustee Kingwill stated he would appreciate waiting until September to ensure his Village Manager has had time to review the document.

President Frazer stated it was the consensus of the Board to consider the budget at the September meeting. He added that the Station 82 project will also be a discussion at a future meeting, as well. Chief Whitaker added that the Department was notified that we did not move to the next round of funding from the Federal Appropriations Committee. He will be working with the Village Manager/City Administrator group at their next meeting, as well.

8. CONSIDERATION AND POSSIBLE ACTION ON MILWAUKEE COUNTY APPARATUS SHARING AGREEMENT

Chief Whitaker reviewed the document noting this update includes language changes to satisfy the request of the insurers.

It was moved by Mayor Kennedy and seconded by President Frazer to authorize Chief Whitaker to sign the Milwaukee County Apparatus Sharing Agreement on behalf of the Department. Motion carried unanimously.

9. CONSIDERATION AND POSSIBLE ACTION ON CO-OPERATIVE INTERGOVERNMENTAL AGREEMENT FOR TRAINING FACILITIES AND SERVICES RELATED TO FIRE/RESCUE AND EMERGENCY MEDICAL SERVICES

Chief Whitaker stated the Department has been utilizing this agreement since approximately 2014 and the City of Wauwatosa has asked to update the document. The Cities of St. Francis and West Allis also participate in this agreement. The fee the Department contributes increased from \$5,000 to \$6,000 annually. Additionally, there is a cost-per-student for expenses related to recruits in the Joint Fire Training Academy. All changes were outlined in the packet.

It was moved by President Frazer and seconded by President Montgomery to authorize Chief Whitaker to sign the Co-Operative Intergovernmental Agreement for Training Facilities and Services on behalf of the Department. Motion carried unanimously.

10. NOTICE OF CLAIM FROM TACARRA JACKSON

President Frazer stated the recommendation from the insurance carrier and the Department is to deny the claim.

It was moved by Mayor Kennedy and seconded by President Montgomery to deny the claim and approve issuance of the letter from Chief Whitaker and the insurance company. Motion carried unanimously.

11. DATE AND LOCATION FOR NEXT MEETING

The Board is set to meet on September 14, 2021 at 8:00 a.m.

12. ANNOUNCEMENTS

President McKaig stated she had the pleasure of working with Assistant Chief Maydak at the Shorewood Library ice cream social. She also added she was happy to hear a Shorewood student is one of the Department's newest interns.

13. ADJOURNMENT

It was moved by President Montgomery and seconded by President McKaig to adjourn. Motion carried unanimously at 8:49 a.m.

Submitted by:
Kerry Wenzel for
Ann McKaig
Secretary/Treasurer
NSFD Board of Directors